

WASHINGTONVILLE CENTRAL SCHOOL DISTRICT

52 West Main Street, Washingtonville, New York 10992



ROY D. REESE, *Superintendent of Schools*
BARBARA QUINN, *Assistant Superintendent for Curriculum and Instruction*
MICHAEL COGLIANO, ED.D., *Assistant Superintendent for Pupil Personnel Services*
LORINE VAN PUT-LAMERAND, *Assistant Superintendent for Business*
PAUL NIENSTADT, *Assistant Superintendent of Operations & Safety*
MAUREEN PETERSON, *Director of Personnel and Staff Development*

Phone: (845) 497-4000
Fax: (845) 497-4030
Website: <http://www.ws.k12.ny.us>

FACILITIES USE ORGANIZATION REQUESTOR FORM

Application must be completed in its entirety. Incomplete applications will not be accepted.

Please Print for Accuracy

ORGANIZATION NAME _____

ORGANIZATION CONTACT NAME & TITLE _____

ORGANIZATION ADDRESS _____

ORGANIZATION TELEPHONE _____ CELL _____

ORGANIZATION CONTACT EMAIL _____

ORGANIZATION WEBSITE _____

TERMS and CONDITIONS

All information provided above must match your organization's legal address or as noted on your certificate of insurance. Contact name must be an owner, employee or affiliate of your organization. Volunteers will not be granted access. Incomplete applications and/or failure to provide the required documentation will result in denial of your request. **All communication will be done via email. The Washingtonville Central School District is not responsible for an organization not receiving or checking email notifications.** (Please see *Facilities Use Terms & Conditions, Proof of Non-Profit Status Notice and Facilities Use Organization Letter*)

CONTACT SIGNATURE

DATED

COMPLETE FORMS and

MAIL and/or

Alisa McCarthy
Washingtonville CSD
50 West Main Street
Washingtonville, NY 10992

FAX and/or

845.497.4006

EMAIL

amccarthy@ws.k12.ny.us

For District Use Only

Ins Cert Received/on File w/District

Non-Profit Organization

Non-Profit Cert Received

The Washingtonville Central School District is committed to the intellectual, cultural, physical and emotional growth of our children in a safe and supportive environment.